

AppleTree Early Learning Public Charter School Board of Trustees Meeting Minutes
Tuesday, September 22, 2009, 6:00 pm
Riverside Campus – 680 I Street SW, Washington, DC 20024

Trustees present: Liz Daley, Matt Downs, Bridget Bradley Gray, Elizabeth Keys, Celia Martin, Jack McCarthy, and Paula Young Shelton.

Management present: Ross Harold, Mary Anne Lesiak, Russ Williams, Anne Zummo.

Call to order. After establishing that a quorum was present, Mr. McCarthy called the meeting to order at 5:10 pm.

Consent calendar. Ms. Martin moved to approve the minutes from the May meeting and Ms. Gray seconded the motion. The motion passed unanimously.

Principals' reports. All three campuses are fully enrolled and should remain fully enrolled for the October enrollment audit. The principals have implemented the "Get Ready to Learn" curriculum and have already offered a variety of family activities, including back to school nights, parent orientation, and Family Interviews. The principals' reports follow these minutes.

Executive Director's report. Mr. Williams reported on a number of back office improvements, including the implementation of Exceed RTI and PowerSchool. Exceed RTI helps with data management for the instructional team and includes graphing capabilities. PowerSchool, which has been in place since the beginning of the year, helps with attendance management and billing. The school has also transitioned payroll to ADP, which offers a better time management system and eliminates some duplicative steps.

The school continues to face some funding challenges. The school has received Title I funds from OSSE which it now appears were awarded in error. Mr. Williams has a meeting with OSSE in the first week of October to address the issue, but OSSE has pledged to provide local funds equal to the amount of federal funds AELPCS would have received for the 2009/2010 school year. Mr. Williams reported that Carrie Field, AELPCS social worker, identified and successfully applied for a \$50,000 grant, payable in two \$25,000 payments. The executive director's report follows these minutes.

Finance Committee's report. Ms. Gray reported that the Finance Committee will have a clearer picture after the October enrollment audit, but that the school continues to be in a strong financial position. She noted that the audit is on track and should be completed in September. The Board will review the audit at the October meeting, in plenty of time to meet the November 1 submission deadline. The latest monthly financial statements follow these minutes.

Performance management framework. The Board discussed the proposed PCSB performance management framework and its implications for AELPCS. Of particular interest is the student achievement measure and how the overall framework fits in with the five-year charter review process

New parent trustee interviews. The Board Development Committee will interview interested parent trustee candidates. They have already received several self-nominations from the various campuses.

Adjournment. The meeting adjourned at 8:00 pm.

Elizabeth Keys
Secretary

The next meeting of the AELPCS Board of Trustees is Tuesday, October 27, 2009.